

Printing Instructions for Cognitive Aids for Congenital Cardiac Anesthesia

These cognitive aid cards are designed to be printed and laminated for use in an operating room or cath lab. If you would like to do this, please follow the following instructions:

1. Download the Pdf file
2. When printing the file from a PC, choose print. When the print preview window is visible, you must select “more settings”. After you do this, please set the following – “fit to printable area” and “pages per sheet = 2”. See screen shot below.

Color

[Fewer settings](#) ^

Paper size

Letter

Scale (%)

☒ Fit to printable area

☐ Actual size

☐ 129

Pages per sheet

2

Quality

600 dpi

[Print using system dialog... \(Ctrl+Shift+P\)](#)

Print Cancel

Note: You may have 4 menu tabs under a heading called ‘Page Sizing & Handling’. If so, select the ‘Multiple’ tab and then change the ‘Pages per sheet’ to 2.

3. Print the cognitive aids on one side only and use a color printer if possible.
4. When you have printed these out, the pages can be cut in half or folded in half (taking an 8x10" piece of paper and making it into two 5x8" sheets). Place them back to back and laminate if desired.



Alternatively, these cards can be kept as an electronic resource. A link has been provided which you can include on your hospital's EMR or intranet. Or, you can download the pdf copy and save it wherever is convenient in your institution.